

## **Standard Operating Procedure for Vehicle Subscription and Activation**

**All the vehicle owners plying their vehicles for Ore Transportation are requested to take a note of the following instructions:**

1. Starting 01 Nov 2021 When a truck / barge / machinery used to move ore (hereinafter referred to as **VEHICLE**) generates a Trip-sheet at any weighbridge at any day of the given month, the Vehicle gets subscribed to the Bhumija system and as such the Bhumija subscription Charges of **₹450/-** (Inclusive of taxes) for the month will be applicable for that vehicle for that month.
2. Any vehicle which has a subscription of Bhumija and does not ply for any month due to any reason will have to pay a retainer fee of **₹295/-** (Inclusive of taxes) per month.
3. The above Fees (as applicable) are required to be paid **IN ADVANCE** for a particular month for ore movement failing which will result in non-generation of trip sheet for the vehicle.
4. If for any reason, a Bhumija Subscribed vehicle is not going to ply for more than 6 Months, then a mail needs to be sent to [dmggoa@goelectronics.co.in](mailto:dmggoa@goelectronics.co.in) followed by a phone call on the Helpdesk number informing about the same and requesting to keep the Bhumija Subscription services on hold. The vehicle will be deactivated in the Bhumija system from 1st of the following month onwards and no subscription neither the Retainer charges will be applicable for the vehicle.
5. For Reactivating a vehicle in the system following steps needs to be followed:
  - a) The vehicle owner will have to clear any pending dues against his vehicle by visiting the Bhumija portal.
  - b) The vehicle owner has to send a mail on [dmggoa@goelectronics.co.in](mailto:dmggoa@goelectronics.co.in) followed by a phone call on the Helpdesk number requesting to reactivate the vehicle in the system.
  - c) An appointment will be given to the vehicle owner to visit the nearest Bhumija Service Center for replacement of the SIM Card.
  - d) On scheduled date, the GPS device of the vehicle needs to be carried to the Service Center by vehicle owner for SIM re-activation.
  - e) The vehicle will be reactivated in the Bhumija OTS system.